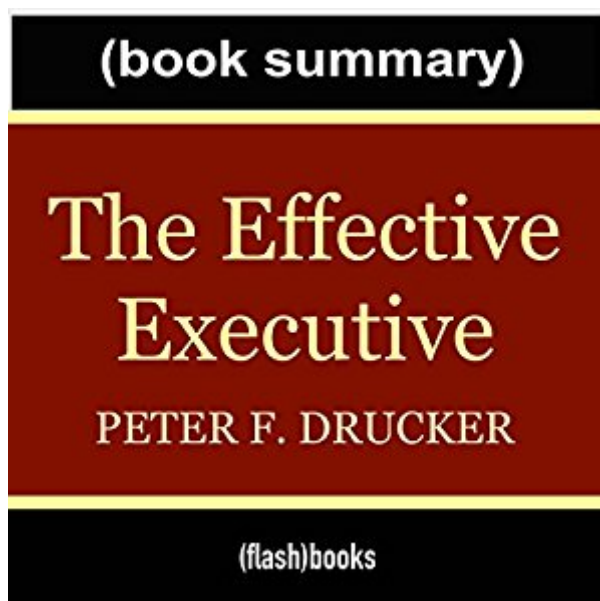


The book was found

The Effective Executive: The Definitive Guide To Getting The Right Things Done By Peter Drucker - Book Summary



Synopsis

This audiobook is a book summary by FlashNotes for *The Effective Executive: The Definitive Guide to Getting the Right Things Done* by Peter F. Drucker. What makes an effective executive? The measure of the executive, Peter F. Drucker reminds us, is the ability to "get the right things done". This usually involves doing what other people have overlooked as well as avoiding what is unproductive. Intelligence, imagination, and knowledge may all be wasted in an executive job without the acquired habits of mind that mold them into results. Drucker identifies five practices essential to business effectiveness that can - and must - be learned: Managing time Choosing what to contribute to the organization Knowing where and how to mobilize strength for best effect Setting the right priorities Knitting all of them together with effective decision making Ranging widely through the annals of business and government, Peter F. Drucker demonstrates the distinctive skill of the executive and offers fresh insights into old and seemingly obvious business situations. Peter F. Drucker is considered the most influential management thinker ever. The author of more than 25 books, his ideas have had an enormous impact on shaping the modern corporation. Drucker passed away in 2005.

Book Information

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Customer Reviews

And in a couple of places the end of the sentence stopped abruptly, but otherwise this was an excellently referenced and summarised Ebook relating to the complete *Effective Executive* by Drucker. Well worth the couple of bucks I spent and took just on a half hour to read. Be a good consulting and teaching reference.

Great book

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